

## Modern Slavery Act 2015

*As a SME trading below the threshold we are not required to make a formal statement. However we do recognise that many of our clients will be seeking reassurance from us about our compliance with the requirements of the Modern Slavery Act*

### Modern slavery and human trafficking statement Centre for Facilitation

Modern slavery is a crime and a violation of fundamental human rights. It takes various forms, such as slavery, servitude, forced and compulsory labour and human trafficking, all of which have in common the deprivation of a person's liberty by another in order to exploit them for personal or commercial gain. We are committed to improving our practices to combat slavery and human trafficking.

#### **Organisational structure**

We are a provider of facilitation services to organisations globally. We operate a consultancy model in our business. We have two Directors of our business and our main services are provided by these Directors, often in combination with other independent contractor consultants. We do not have any paid staff, all work is done on a contractual basis and payment is made based on contribution to the consultancy project

#### **Our supply chains**

Our supply chains include independent contractors, each of whom owns their own independent business, professional services firms (accountancy and insurance brokers), travel providers (airlines and rail companies) and then a range of suppliers that we use on an ad hoc basis for goods that we purchase to use within events (mainly post it notes/pens)

We have conducted a risk assessment of these suppliers which is available on request

#### **Our commitment to combating slavery and human trafficking**

Within our business there are relatively few risks in our supply chains or within our business. One of the reasons for this is because we are guided by our overall approach to doing business which requires high standards of honesty and integrity from our team.

#### **Due diligence processes for slavery and human trafficking**

As part of our initiative to identify and mitigate risk we have conducted a risk assessment and will review this on an annual basis.

We have agreed that one of our Directors, Christine Bell, we have lead responsibility for our work in this area and will provide training on the requirements of the Modern Slavery Act 2015 to all our independent contractors. This will include outlining to our contractors how they can raise any concerns about potential violations of our code of ethics or if there are concerns about any of our clients being involved in activities which are contrary to the spirit and intentions of the modern Slavery Act.

**CHRISTINE BELL**

**CENTRE FOR FACILITATION**

15<sup>th</sup> December 2017